



A User's Manual to the PMBOK Guide

Cynthia Snyder Stackpole

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The must-have manual to understand and use the latest edition of the Fifth Edition

The professional standard in the field of project management, *A Guide to the Project Management Body of Knowledge (PMBOK® Guide—Fifth Edition)* published by the Project Management Institute (PMI) serves as the ultimate resource for professionals and as a valuable studying and training device for students taking the PMP® Exam. *A User's Manual to the PMBOK® Guide* takes the next logical step to act as a true user's manual. With an accessible format and easy-to-understand language, it helps to not only distill essential information contained in the *PMBOK® Guide—Fifth Edition*, but also fills an educational gap by offering instruction on how to apply its various tools and techniques. This edition of the *User's Manual*:

- Defines each project management process in the *PMBOK® Guide—Fifth Edition*, describes the intent, and discusses the individual ITTOs (inputs, tools and techniques, and outputs)
- Features examples, handy tips, and sample forms to supplement learning
- Contains a data flow diagram of each process in the *PMBOK® Guide—Fifth Edition* to show how information is distributed
- Is updated to provide deeper coverage of stakeholder management and to include new processes for scope, schedule, cost, and stakeholder management

The *User's Manual* enables you to put the *PMBOK Guide—Fifth Edition* to work on your projects. It will help you implement the processes described in the *PMBOK Guide—Fifth Edition* and apply the tools and techniques to help make your projects successful. Thorough in coverage and rich in content, it is a worthy companion to augment the important strategies laid out in the *PMBOK® Guide—Fifth Edition*, and the one book that aspiring or professional project managers should never be without.

- Fully updated to align with *A Guide to the Project Management Body of Knowledge (PMBOK® Guide)*—Fifth Edition
- Describes how to apply tools and techniques for projects and how to create process outputs
- Presents information by process group
- Expands upon the *PMBOK® Guide* with information on the sponsor's role and planning loops
- Integrates and describes interpersonal skills into the process where they are identified

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